

To: [redacted] 5.1.2e [redacted] 5.1.2e @rivm.nl]
From: [redacted] 5.1.2e
Sent: Sun 1/24/2021 2:30:05 AM
Subject: FW: SXM Vaccination Plan - Operation Plan (Draft 1)
Received: Sun 1/24/2021 2:30:06 AM
[SXM Vaccination Operational Plan -V1.pdf](#)
[WS 1 - Appendix 1 - Quality Manual Vaccine Supply & Handling.docx](#)
[WS 1 - Appendix 2 - Receipt document.docx](#)
[WS 1 - Appendix 3 - Storage document.docx](#)
[WS 1 - Appendix 4 - Transport document.docx](#)
[WS 1 - Appendix 5 - Change control management document.docx](#)
[WS 1 - Appendix 6 - Deviation document.docx](#)
[WS 1 - Appendix 7 - Destruction document.docx](#)
[WS 1 - Appendix 8 - Training document.docx](#)
[WS 1 - Appendix 9 - Signatures and initials list.docx](#)
[WS 1 - Appendix 10 - Self inspections.docx](#)
[WS 1 - Appendix 11 - System file.docx](#)
[WS 1 - Appendix 12 - Logbook.docx](#)
[WS 1 - Appendix 13 - Contact list.docx](#)
[WS 1 - Appendix 14 - Organogram.docx](#)
[WS 1 - Appendix 15 - Flow diagram.docx](#)
[WS 1 - Appendix 16 - Vaccine Management .docx](#)
[WS 2 - Appendix 1 - Vaccination process.docx](#)
[WS 2 - Appendix 2 - Supplies actual vaccination.docx](#)
[WS 2 - Appendix 3-A - Preparation at vaccination sites.docx](#)
[WS 2 - Appendix 3-B - Preparation Cominarity.pdf](#)

Van: [redacted] 5.1.2e <[redacted] 5.1.2e @whiteyellowcross.org>
Verzonden: zaterdag 23 januari 2021 16:43
Aan: [redacted] 5.1.2e <[redacted] 5.1.2e @rivm.nl>
Onderwerp: FW: SXM Vaccination Plan - Operation Plan (Draft 1)
Urgentie: Hoog

Hi [redacted] 5.1.2e

Alleen tussen jou en mij wil ik je een eerste blik geven op de route die we nu lopen.
In de email hieronder aan [redacted] 5.1.2e kun je de toelichting lezen van de gekozen aanpak voor het maken van een praktisch Operationeel Plan.
Ik ben dankbaar voor elke feedback die je hebt zodat [redacted] 5.1.2e en ik weer verder kunnen.

Groeten,

[redacted] 5.1.2e
White and Yellow Cross Care Foundation
P: [redacted] 5.1.2e
C: [redacted] 5.1.2e
a: St. John's Estate rd. #6
Cul-de-Sac
e: [redacted] 5.1.2e @whiteyellowcross.org



www.wycf.org

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From: 5.1.2e
Sent: Saturday, January 23, 2021 11:05 AM
To: 5.1.2e <5.1.2e@sintmaartengov.org>; 5.1.2e <5.1.2e@sintmaartengov.org>
Cc: 5.1.2e <5.1.2e@smmc.sx>; 5.1.2e @yahoo.com
Subject: SXM Vaccination Plan - Operation Plan (Draft 1)
Importance: High

Dear 5.1.2e

5.1.2e has created a first draft of the *St. Maarten Vaccine Operational Plan*, please find this attached in pdf.

The guiding principle of the Operational Plan is that we work in 4 Workstream teams governed by the governance model outlined in the plan.

This aims to make the entire vaccine implementation process workable with responsibilities & accountability clearly defined per workstream. A Work Officer is (to be) appointed and responsible for each stream.

Also included are some examples of several Appendices organized per Workstream (only WS 1 + WS 2 docs for now).

I need you both to review this draft plan and to indicate today to me today if this carries your approval for 5.1.2e and I to continue. Once I receive your consent (please no later than 4 pm today), I will share this plan with the rest of the taskforce and specifically with the 3 persons we have so far identified as Workstream Officers (WO).

Those are 5.1.2e One workstream (nr 3) still needs an officer (email me your suggestions if you have anyone in mind), or a decision can be made to merge stream 2 and 3.

The 3 Work Officers will need this plan today as we only have Sunday and Monday for them to supply 5.1.2e with their protocols, guidelines, checklists and forms to complete the plan.

Our deadline to email the last draft to 5.1.2e is Tuesday night, no deadline extension was granted.

Kind regards,

5.1.2e

White and Yellow Cross Care Foundation

p:

c: 5.1.2e

a: St. John's Estate rd. #6

Cul-de-Sac

e: 5.1.2e @whiteyellowcross.org



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